Updating AOP Course Content Guidelines

To ensure course integrity and adhere to UNM Online Course standards, instructors should use the content approved during the Accelerated Online Program (AOP) Quality Review. However, there is some flexibility to personalize the course to provide a positive student experience. After an AOP passes a quality review, the following content can be changed without an additional quality review with UNM Online:

- Contact information
- Introductory and module overview videos
- Textbooks, scholarly journals, and other instructional materials that are aligned with approved course and module objectives
- Due dates
- Grading criteria
- Assignment instructions
- Mid-course survey questions
- Canvas course design elements (home page, pages, announcements, etc.)
- Supplementary resources
- Additional assignments - must be aligned with high-level course objectives
- Module objectives - must be aligned with high-level course objectives

If you are removing or making changes to the following, contact aop@unm.edu to determine if an additional quality review is needed:

- Course objectives
- Active learning assignments (e.g. project-based learning, group work, discussions, case studies, etc.)
- Assessments such as quizzes, mid-course, and final exams
- Course workload

Regardless of updates, syllabi must include the following:

- Course deadlines
- Number of credit hours
- Attendance
- Course grading policies
- Plagiarism policies
- Academic integrity
- External sites used
- Contingency for course-wide system failures
- Ethical practices
- Netiquette
- Academic integrity policies