



# Viewing Discussion Messages

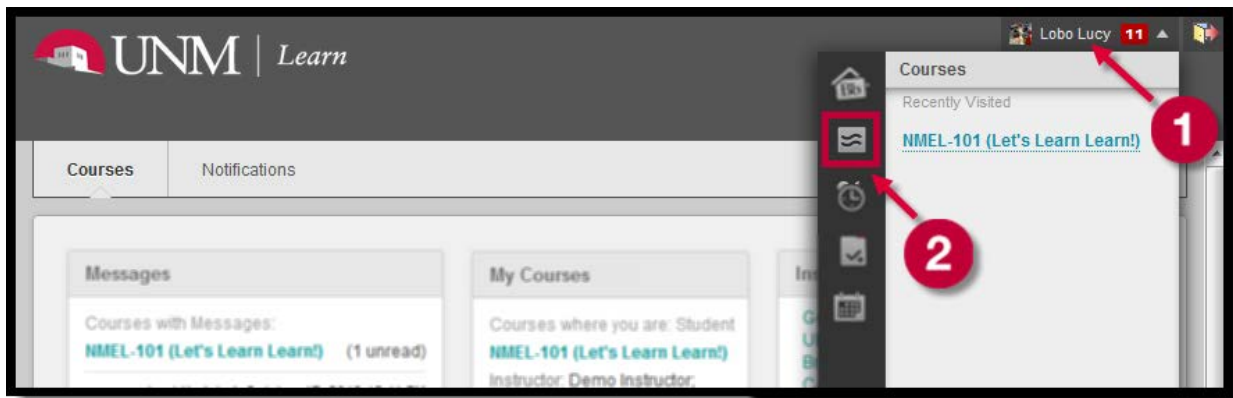
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There are several convenient ways to view class discussions.

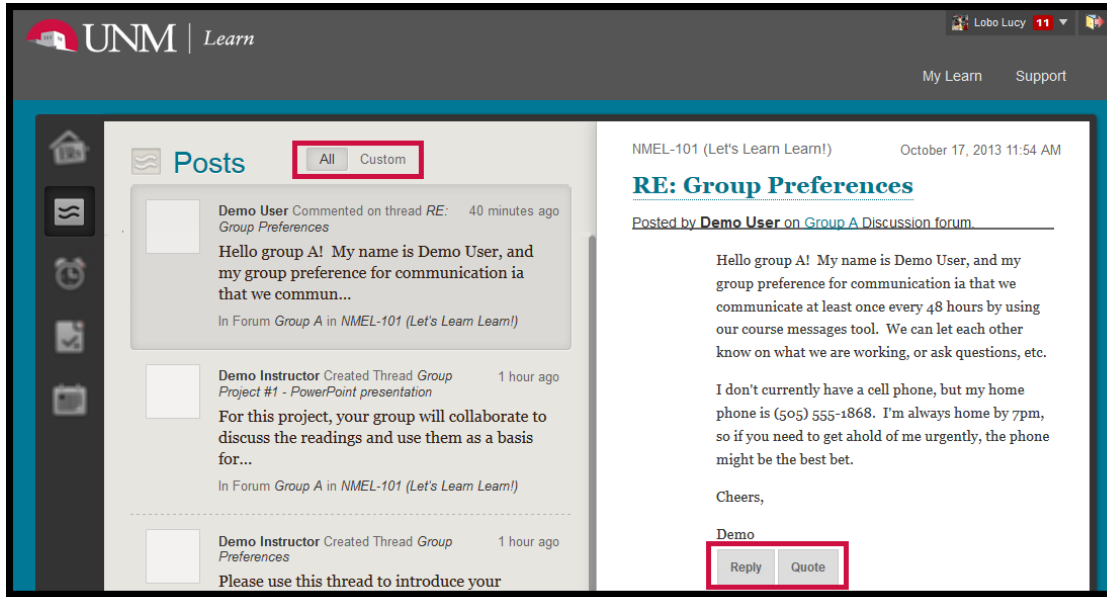
### Viewing new discussion posts from the My Learn page

Once logged into UNM Learn, you can check to see new discussion posts from all of your classes by clicking on the Global Navigation Menu and selecting “Posts”.



New discussion posts from all classes will show on the left side. By default, posts for all classes will be shown. You can choose to only view posts from a specific course by clicking “Custom”.

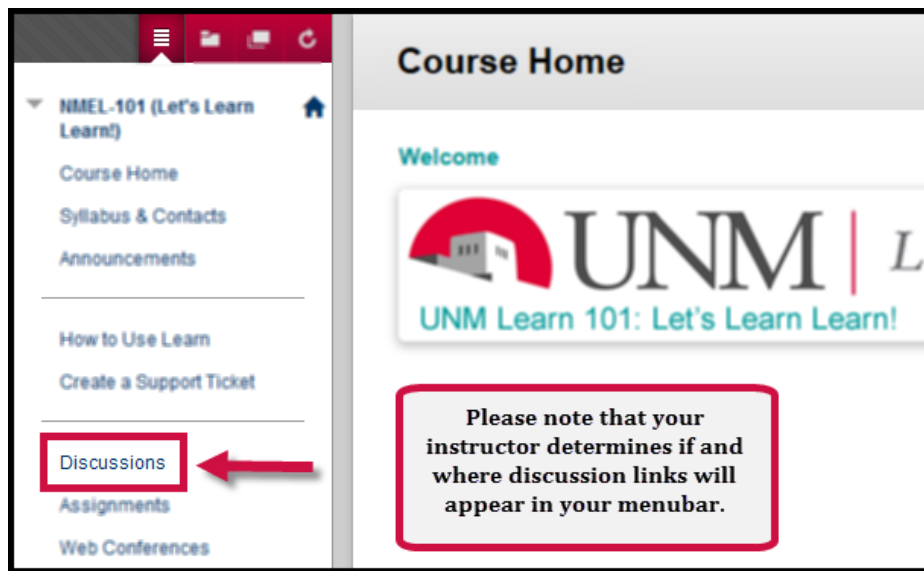
If you click on one of the new posts, the entire post will display in the right frame, followed by the options to directly quote or reply to the post.



### Viewing class discussions from within a course

There are several ways to access discussion forums, threads, and posts from within a course. Depending upon how your instructor chooses to set up the course, some or all of these options may be available.

Many instructors choose to include a link to the class discussions in the course menubar. Clicking on this link will bring you to the class forums.





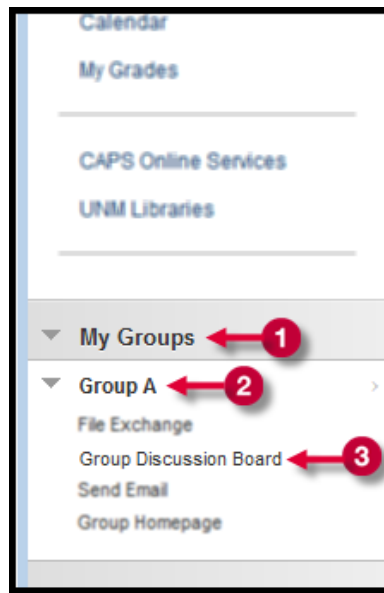
### Viewing class discussions from within a module

Instructors can also choose to insert discussion links within specific modules. If this is the case, enter the module, click on the discussion link in the content, and then click the words “Click to Launch” to open the discussion.



### Viewing group discussions from within a course

Instructors can also choose to set up Group discussions in which only group members may participate. To access group discussions, scroll down to the bottom of the menubar and click on “My Groups”. Select the name of your group, then click “Group Discussion Board”.





### Viewing, expanding, and collapsing discussion threads

#### List View

You have two choices for viewing threads and posts within a discussion forum: *List View* and *Tree View*. List View displays the title of each thread, alongside the date the thread was created, the author of the thread, the status, the number of unread posts, and the number of total posts within the thread.

To view a thread from List View, you can click on the name of the thread to view all posts for that thread, or you can click on the number of unread posts to view only those posts you’ve not yet read.

**Forum: Week 5 Discussion**

Organize Forum Threads on this page and apply settings to several or all threads. Threads are listed in a tabular format. The Threads can be sorted by clicking the column title or the caret at the top of each column. [More Help](#)

Create Thread    Subscribe    Search    Display ▾

Thread Actions	Date	Thread	Author	Status	Unread Posts	Total Posts
Collect	10/18/13 10:08 AM	<a href="#">The reason for this thusness</a>	Demo User	Published	3	6
Collect	10/18/13 11:14 AM	<a href="#">This thusness: Freire article</a>	Demo Instructor	Published	1	1

Clicking on thread view will display the content of all posts within the thread. Please note that Learn will automatically mark new messages as “read” once you’ve viewed them in the thread itself, but you will have to manually mark messages as “read” if you view them through the unread posts view. When the whole thread is open, hovering over a message will give the option to collapse or expand that specific post.



### Tree View

The other view option in discussions is “Tree View” which allows you to see a list of all the posts made to a specific thread. First click “Tree View” in the upper right, then click the checkbox to the right of the thread you wish to view. Once that thread is selected, click the “Expand All” button. Learn will display the title, author, and date for each post in the thread. Unread posts will be shown in bold.

**Forum: Week 5 Discussion**

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Buttons: Create Thread, Subscribe, Search, Collapse All, Expand All

View options: List View, Tree View (selected)

<input type="checkbox"/>	Thread	Author	Date
<input checked="" type="checkbox"/>	<b>This thusness: Freire article</b>	Demo Instructor	10/18/13 11:14 AM
<input type="checkbox"/>	↳ The reason for this thusness	Demo User	10/18/13 10:08 AM
<input type="checkbox"/>	↳ RE: The reason for this thusness	Lobo Lucy	10/18/13 12:06 PM
<input type="checkbox"/>	↳ RE: The reason for this thusness	Demo User	10/18/13 12:12 PM
<input type="checkbox"/>	↳ RE: The reason for this thusness	Demo Instructor	10/18/13 12:54 PM
<input type="checkbox"/>	↳ RE: The reason for this thusness	Demo Instructor	10/18/13 11:49 AM
<input type="checkbox"/>	↳ Similarly-themed literature	Demo User	10/18/13 12:24 PM

Buttons: Message Actions, Collect

To view a specific post, click on the title of the post. To view the content of all the posts in the thread, select the checkbox next to “Thread” so that all of the posts are checked. Then, click “Collect.”