

**Formstack Submission For: [ONL Course Information Form SP19](#)**

Submitted at 12/14/18 12:31 PM

**CIF\_ID1:** MSST\_476\_001\_201910\_49210**Primary Instructor Name:** Loa Traxler**Primary Instructor Email:** lptraxler@unm.edu**Course Number and Section:** MSST 476.001 / MSST 576.001**Course Title:** Museum Collection Management**Semester and Part of Term:** Spring 2019, 2H**Personalized Course Description:**

This course introduces students to underlying principals, method and theory, and the practice of collection management in museums today. A wide range of topics – including acquisitions, museum law, ethics, collection organization, data management, object storage, environmental controls, collection use, and risk management – will serve as the focus of weekly readings, discussions, and presentations in online format. The course will emphasize the breadth of information and practical skills that museum professionals rely upon to carry out their work.

**Textbooks and Course Materials:** Textbooks are available at the UNM Bookstore  
Textbooks are available through other local or online retailers**Textbook and Course Materials Comments:**

Required textbooks:  
1) Museum Registration Methods, 5th Edition. Edited by Rebecca Buck and Jean A. Gilmore, published in 2010 by AAM Press, and  
2) A Legal Primer on Managing Museum Collections, 3rd Edition. Edited by Marie C. Malero and Ildiko DeAngelis, published in 2012 by Smithsonian Books.

<b>Orientation:</b>	This course does not have an orientation
<b>Orientation Comments:</b>	
<b>Face-to-Face Meetings:</b>	This course does not have face-to-face meetings
<b>Face-to-Face Meetings Comments:</b>	Optional face-to-face meetings and discussions will be scheduled and described in the syllabus for the course.
<b>Web Conferencing:</b>	This course does not have web conferencing
<b>Web Conferencing Comments:</b>	Opportunities for optional web conferencing will be scheduled and described in the syllabus for the course.
<b>Exams:</b>	This course has exams. Please provide additional details below
<b>Exams Comments:</b>	Scheduled dates & times for completion of required mid-point and final exams will be provided in the syllabus for the course.
<b>Proctoring:</b>	will not be used in this course
<b>Proctoring Comments:</b>	

Copyright © 2018 Formstack, LLC. All rights reserved. This is a customer service email.

Formstack, 8604 Allisonville Road, Suite 300, Indianapolis, IN 46250