

AOP Course Addendum

For Collaboration in the Development, Launch, and Support of an
Accelerated Online Program (AOP)

between
UNM Online
and
[Academic Unit]

Name of AOP: [e.g. Master of Arts in Education]

AOP Launch: [Semester Year]

PURPOSE

The addendum serves as the academic unit's agreement to offer major courses leading to an accelerated online [Degree Type (e.g., BA, BS, MA, MS)] in [Subject], per the terms of the MOU.

The academic unit will offer the following [number spelled out] (#) courses for the AOP.

Subject	Course #	Title	¹ Dev	² IBOC	³ Launch Semester	⁴ Offer Cycle	Seed Loan
ABCD	1234	Introduction to the Elements	No	Aang Airbender	Fall 2024, 1H	Fall/Spring, 2H	\$1,000

¹Dev: Course development. Does course need to be developed into an 8-week format to AOP quality standards? Yes/No/In Progress.

²IBOC: Instructor building online course.

³Launch Sem: Semester, year, and part of term the course launches

⁴Offer Cycle: Semester(s) and part(s) of term course is reliably offered. AOP courses run on 8-week cycles or 2 starts each in Fall and Spring semesters, and 1 start in the Summer term.

CHANGES TO THE COURSE ADDENDUM

- Both parties, the academic unit and UNM Online, will approve amendments to the course list.
- The academic unit agrees to ensure that changes to the Course Addendum comply with the MOU's section on Academic Unit Responsibilities.
- The academic unit agrees to notify UNM Online of changes to AOP course offerings, as outlined in the MOU's Course Addendum, one full semester prior to implementing those changes. Notice shall be sent by email to aop@unm.edu.
- UNM Online ensures the changes to the Course Addendum comply with the MOU's section on UNM Online Responsibilities.
- The academic unit agrees to supply collateral updates to UNM Online by emailing aop@unm.edu. They include:
 - Updates to the program's web content at online.unm.edu,
 - Adjustments to digital marketing efforts, and
 - Changes to academic advising action required at pre and post admission.

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The AOP Course Addendum agreement is entered into by:

UNM Online

Elisha Allen, Director of Online Strategies and Academic Technology

Date

Teaching Support and Digital Learning @ Center for Teaching and Learning

Stephanie Spong, Director

Date

UNM Academic Unit: Signature

Date

UNM Academic Unit: Printed Name and Title